

Town of Chester Public Library Board of Trustees
Meeting Minutes
July 22, 2020

1. ROLL CALL

Trustees: Lynn Thomas, Bob Walp, Judy Patterson, Tom Sliva, Sandy Deak
Library Staff: Alma Alvarez, Library Director

President Lynn Thomas called the meeting to order at approximately 1:14 pm.

2. BOARD CANDIDATE INTERVIEWS

Noelle McCrum

Starting with Bob, each trustee asked the interview questions for Trustee Candidates. Noelle is goal oriented, enthusiastic and involved with other organizations. Her question to the Board is when is the Library opening. Bob made a motion to accept and was seconded by Judy. All in favor.

Vanessa Hutton

Vanessa was interviewed via telephone. She has her own law practice in Chester and is a member of multiple local boards. She has everyday technology usage and thinks patrons of the library would be attracted by more ebook choices. Her question to the Board concerned Friends relationship with the Board and SALS interaction. Tom made a motion to accept and Bob seconded. All in favor

Interviews ended at 1:50 p.m.

3. APPROVAL OF MINUTES

Tom made a motion to approve the June 17, 2020 minutes. Judy seconded the motion. Everyone was in favor.

Linda Taverni, Friends' President and Karen Durose, town representative, arrived for the meeting.

4. MONTHLY REPORTS

DIRECTOR

Director's Report dated July 22, 2020 reported the following (for more detail, see copy attached):

- Wendy's weekly Virtual Story Hour is averaging 200 views per program.
- Summer Reading program off to a good start and is combined with Brant Lake.
- Food for Families Program – Pickup is once a week and more than 50 meals have been given in two sessions.
- Curbside Service has received positive reaction. There are 14 to 20 pickups daily.
- Grant application for exterior Wi-Fi router was not awarded. There will be another one later in the year. Application submitted to the Pearsall Foundation for 2021.
- Wendy was exposed to the Covid-19. She was quarantined for 2 weeks and her test results were negative.
- One patron donated \$1,200 to the library. County Aid was expected to be \$3,000, but the Library received a check for \$4,900. The Library is waiting for State Aid. Trustees education grant money arrived in the amount of \$350.

On the subject of other libraries being open, Bob questioned the veracity of Alma's report, stated he was resigning and left the meeting.

FINANCIAL OFFICER

Second quarter 2020 summary was presented in paper format.

Deposit and Bill Procedure was presented in paper format. Tom made a motion to approve and Judy seconded the motion. All in favor

FRIENDS

The Friends have set up a booth at the Farmer's Market last week. Pictures of raffle baskets and tickets for the raffle was available, which will take place on September 27.

The Friends are starting to get book donations but the volunteers are not willing to work with the books yet.

TOWN

Offices in the Municipal Building are not yet open to the public except by appointment.

5. COMMITTEE REPORTS

ENDOWMENT

Fund raising will have to be made a priority. One thought is to include a copy of the Friends' Newsletter in every curbside book pickup. Several other options were listed on the Crandall Library opening page online. Several options of ways to give include Buy a Book, Leave a Legacy, Business Partners, Monthly Giving, and Honor and Memorial Gifts.

POLICIES

Will there be an extension on Policy schedule and Long Range Plan due to the closure of the libraries?

Session ended with Alma, Karen and Linda departing at 3:15 p.m.

7. EXECUTIVE SESSION

The Trustees met in Executive Session.

Next Meeting is Wednesday, August 19 at 1:00 PM.

Tom made a motion to adjourn meeting. Seconded by Judy. All in favor.

Meeting ended at 4:25 p.m.

Respectfully submitted,

Sandy Deak, Secretary
Library Board of Trustees
Town of Chester Public Library