

**Town of Chester Public Library Board of Trustees
Special Meeting Minutes
June 2, 2020**

Roll Call

Trustees: Tom Sliva, Sandy Deak, Judy Patterson, Bob Walp, Lynn Thomas

President Lynn Thomas called the meeting to order at approximately 11:20 am.

Reopening Plan

Two versions of the Reopening Plan were submitted, one by Alma and one by Tom. (a) Added at the end of the first paragraph in “Phase 1: No public allowed in Library”, the segregation of returned items will be held for 72 hours. (b) Three additional paragraphs included in Tom’s version at the end of the “Phase 1: No public allowed in Library” will be included in Alma’s version. Bob will combine the two Reopening Plans.

Motion made to approve acceptance of both plans, to be merged by Bob. Sandy approves the motion, seconded by Lynn, Bob and Judy. Tom abstained.

Financial Plan

Bob submits resolution to authorize Director to overspend supply line expense by \$2,400. Sandy moves and Judy seconds. All in favor.

Discussion on budget timing. Library budget is done in July, and the Town does theirs in November.

Paid Leave and Quarantine Policies

The board discussed whether, though late, we should approve these paid leave and quarantine policies. Although several of us thought they might be useful, especially if the issue arises again in the future, Tom opposes the approval. He is okay with generic Quarantine policy but not sure about Paid Leave. Bob would also like generic policy language. Tom has an issue in that we have no personnel and human resources departments. Says SALS never adopted these policies. The issue is tabled.

Recruitment

Lynn expressed her commitment to the recruitment of new board members. Before serious recruitment begins, the board expressed a desire to come together to work out some areas of conflict and/or confusion, especially in respect to clarification of roles and responsibilities between the board and Alma.

It is felt that such a meeting, possibly facilitated by SALS, could set us on a more positive path. Lynn will discuss the idea with Alma.

Motion to adjourn made by Tom. Bob seconded. Passed.

Respectfully submitted,

Sandy Deak, Secretary
Library Board of Trustees
Town of Chester Public Library