

Resolution of the Town of Chester Public Library Board of Trustees
September 23, 2020

Whereas the Town of Chester Public Library Board of Trustees (hereafter referred to as The Board) has received an offer of a gift of property (hereafter known as the Conroy Property), and

Whereas the Board has accepted the offer from Rob Simon to serve pro bono as our attorney in this transaction, and

Whereas we seek to attend to this transaction with all due responsibility to the public and to allow the transaction to proceed with expediency,

We hereby resolve:

1. To have an inspection done of the property as soon as possible. If the inspection raises no significant concerns, The Board will proceed, during a public meeting, to:

- approve the acquisition of the property
- approve the pursuit of next steps: to have the property insured and sold.

2. Decisions regarding the selection of specific vendors related to #1 above will be entrusted to The Board's attorney, Rob Simon, because of his experience in such matters. In some matters he will be in consultation with representatives of the Board of the Town of Chester.

3. The Board authorizes the President of the Board and/or Financial Officer to act on its behalf in attending to details related to the above, with the following understood:

- The President will keep the board informed through email or telephone as steps are taken related to the above.
- The Board authorizes the Board President and Financial Officer to attend to minor details and actions required to move the process forward.
- Any unanticipated decisions or decisions that the Board President and Financial Officer feel should be made by the board will be brought to the board, and board discussion and decisions may be made through email, telephone, teleconference or in-person meetings.

4. The Board authorizes the use of Endowment funds to cover all expenses related to the transfer of title, inspection, insurance and sale of the Conroy Property. All expenses will be documented with receipts and kept on file for tax purposes.

5. The Board authorizes the President of the Board and /or the Financial Officer to ensure that enough funds are in the Endowment Checking Account to cover expenses and to make payments as necessary. The President of the Board and /or the Financial Officer are authorized to transfer funds from the Endowment Fund to the Endowment checking account if needed. The board will be informed of every payment and transfer before it is made.

Approved on this day; _____ by the Trustees of the Town of Chester Public Library Board of Trustees:

Lynn Thomas, President; Judy Patterson, Vice President; Sandy Deak, Secretary; Robert Walp, Financial Officer; Vanessa Hutton, Trustee; Noelle McCrum, Trustee; Tom Sliva, Trustee.

Signed (President): _____