

DIRECTOR'S REPORT
APRIL, 2021

Adjusted Trustee Terms as of January 1, 2021.

This chart will be updated, if necessary, and posted in the minutes in January of each year.

	Oath Taken	Term Begins	Term Ends	Completing Terms
Hales, Linda	12/14/2020	12/14/2020	5/31/2024	Finish Sliva 06/19-05/24
Hutton, Vanessa	8/17/2020	08/17/2020	12/31/2022	Finish Chabarek 01/18 to 12/22
Hutton, Ryan	11/18/2020	11/18/2020	6/30/2022	Finish O'Connell 7/17-6/22
McCrum, Noelle	8/12/2020	08/12/2020	7/31/2022	Finish Matrose 8/17-7/22
Patterson, Judith	7/20/2016	07/20/2016	06/30/2020	1st full term
Thomas, Lynn	1/16/2020	01/16/2020	12/31/2025	1st full term
Walp, Robert	2/12/2020	02/12/2020	12/31/2024	1st full term

CHILDREN'S AREA:

The rearrangement of the children's area project is moving at a good pace and should be completed in the next few weeks. This project required an unanticipated investment of our supply funds to buy labeling materials as well as sign holders for directional and shelf markers which is why the attached budget adjustment contains a request that additional funds be moved into the supply line now so there will be no shortfall in the line to cause a delay in payment when the bills are submitted.

Virtual Story Hour completed its 52nd episode on April 9, 2021.

Work in progress with Head Start at the school to present story hour with their children.

Quarantine of Library items: Taking into consideration the most recent information on the spread of COVID through contact with surfaces, it is possible that the requirement of quarantining items may be lifted as soon as June 1.

Statistics:

* Building closed from Jan. 1, 2021 to Mar. 15, 2021 - Services were by appointment.

** Library closed for COVID March 17, 2020. No real time services until June 29, 2020

	Mar. 2021*
Patrons in Library	120
Curbside Delivery	73
Computer users	18
Items checked out	565
ILL received	265
ILL sent	280
Items returned	434

	Mar. 2020**
Patrons in Library	256
Curbside Delivery	N/A
Computer users	26
Items checked out	653
ILL received	122
ILL sent	232

	Mar. 2019
Patrons in Library	799
Curbside Delivery	N/A
Computer users	71
Items checked out	1213
ILL received	295
ILL sent	420

April 21, 2021

Town of Chester Public Library
Budget Adjustment Request

\$4,870

From Grants (Income) L2761

To Equipment (Expense) L7410.2

\$500

From Fund Balance

To Supplies L7410.430

Approved

April 21, 2021