

Town of Chester Library Board of Trustees
Meeting Minutes
December 6, 2023

- 1. Call to Order:** Noelle McCrum called the meeting to order at 8:21 a.m.
Present: Noelle McCrum, Linda Hales (virtually-via Zoom), Mary Stein, Greg Gross, Hali Holmes; Library Director: Alma Alvarez; Friends of the Library: Linda Taverni. **Not present:** Ryan Hutton, Vanessa Hutton; Town Board Rep: Karen Durose
- 2. Approval of Minutes for November 2023:** Greg moved to approve the minutes. Mary seconded. Passed unanimously.
- 3. Public Comment:** None
- 4. Director's Report:** Alma presented. See attached. Hali moved to accept the Director's Report. Mary seconded. Passed unanimously.
- 5. Friends of the Library:** Linda T. reported that books will be given to children who visit Santa on Saturday, Dec. 9. The holiday book sale will take place on Friday, Dec. 15. The Story Book trail book has been replaced with a winter-themed book. Greg attended the last FOL meeting and thanked them for donating the plaque.
- 6. Town Board:** No report
- 7. Old Business**

 - A. Endowment Fund Raiser:** A few more donations have come in and have been deposited. Alma will ask for a representative from the ADK Foundation to speak to the BOT about account charges. There was discussion about investing some of the funds in a high yield, short-term CD. Mary moved to take \$25,000 from the endowment and invest it in a nine-month CD. Greg seconded. Passed unanimously.
 - B. Development Committee:** Greg reported that "How to Survive Your First Semester of College" will take place at N. Warren High School during the week of April 29. The Guidance Department and the Student Council are involved in planning the event.

- C. Publicity Committee:** No report.
- D. Financial Report:** No report.
- E. Facility Report:** Mary ordered the new seat cushions and put them in place. Noelle has still not received a bill from the painter.
- F. Change of Meeting Day:** Tabled until all trustees are present.

8. New Business

- A. Budget Referendum:** After discussion, it was decided that the BOT holds off on any potential change for the time being.
- B. 2024 Slate of Officers for TOC Library:** President- Noelle McCrum, Vice-President- Linda Hales, Secretary- Hali Holmes, Financial Officer- Open. Mary moved to accept the slate of officers. Greg seconded. Passed unanimously.

9. Next Meeting: February 21, 2024. (The Jan. 16 meeting was cancelled due to lack of a quorum.)

10. Adjournment: 9:37 a.m. Greg moved to adjourn. Mary seconded. Passed unanimously.

**Respectfully Submitted,
Hali Holmes
Secretary, Library Board of Trustees**