



**Town of Chester Library Board of Trustees
Meeting Minutes
August 21, 2024**

- 1. Call to Order / Welcome New Trustee:** Noelle McCrum called the meeting to order at 8:31 AM. Present: Noelle McCrum, Mary Stein, Greg Gross, Vanessa Hutton, Ryan Hutton, Hali Holmes; Library Director: Alma Alvarez; Town Board Rep: Jenna Marie Cooper. Absent: Linda Taverni (Friends of the Library). Prior to the meeting, the BOT interviewed potential new Trustee, Maggie Carpenter. Greg moved to invite Maggie to join the BOT. Noelle seconded. Passed unanimously. Maggie will start her term in October, after the Town Board approves her at their Sept. meeting.
- 2. Approval of Minutes for June 26, 2024:** Mary moved to approve the minutes. Vanessa seconded. Passed unanimously.
- 3. Public Comment:** None
- 4. Director's Report:** Alma presented. See attached. Hali moved to approve. Mary seconded. Passed unanimously.
- 5. Town Board Report:** Jenna reported that the Chamber is looking into redoing all the signs. She will advocate for the library signs to be included.
- 6. Friends of the Library Report:** None
- 7. Old Business**
 - A. Publicity:** None
 - B. Financial Report:** Alma presented.
 - 1. Second Quarter Report:** See attached.
 - 2. Bequest under the Theresa K. Mahoney Revocable Trust of 2006:**

The library recently received \$5,000. There are stipulations that it be used for items and programs for seniors. Some has already been spent on large print books. There was discussion on how else to allocate the funds, including book delivery, computer programs for

people with hearing and vision challenges, and more offerings about how to use technology. Input from the senior center will be requested. Alma will reach out to the Richard's librarian for ideas. Ryan moved that we each come to the next meeting with an idea for how to spend the funds. Greg seconded. Passed unanimously. Noelle will send a thank you note to the family.

- C. Facility Report:** Mary reported on the work of the Renovation Committee. Jenna recommended Jeff Schaefer as a consultant.
- D. Update on Amending Trustee Terms:** Alma reported that this will go before the Board of Regents on Sept. 10.

8. New Business

- A. Calendar for 2025:** Mary volunteered to create.
- B. Trustee Training Session:** Thursday, Oct 3, 2024. All Trustees are encouraged to attend.
- C. Information Meeting re: Schenectady Library Withdrawal from SALS:** August 22 at 9:30 AM. Alma and Noelle will attend.
- D. Executive Session:** Noelle moved to go into executive session at 9:25 AM. Greg seconded. Passed unanimously. Noelle moved to come out of executive session at 9:37 AM. Mary seconded. Passed unanimously.

9. Next meeting: September 18, 2024

- 10. Adjournment:** Mary moved to adjourn at 9:38 AM. Hali seconded. Passed unanimously.

Respectfully submitted
Hali Holmes
Secretary, Library Board of Trustees