

Town of Chester Library Board of Trustees
Meeting Minutes
June 26, 2024

1. **Call to Order:** Noelle McCrum called the meeting to order at 8:05 a.m.
Present: Noelle McCrum, Mary Stein, Greg Gross, Vanessa Hutton, Ryan Hutton, Hali Holmes; Library Directory: Alma Alvarez; Town Board Rep: Jenna Marie Cooper; Friends of the Library: Linda Taverni. (Lisa Lender decided not to join the BOT.)

2. **Approval of Minutes for May 15, 2024:** Vanessa moved to approve the minutes. Mary seconded. Passed unanimously.

3. **Public Comment:** None

4. **Director's Report:** Alma presented. See attached. Hali moved to accept the Director's Report. Mary seconded. Passed unanimously.

5. **Town Board Report:** Jenna reported that everything is all set for the 225th anniversary celebration on July 13. Library employees can park in the parking lot, but it will be closed to the public beginning at 3:00.

6. **Friends of the Library Report:** Linda T. reported:
 - FOL is looking for volunteers for the Farmer's Market.
 - Book sale will be July 12-13 in the library and the FOL book room.
 - Raffle drawing for the quilt will be June 14.
 - \$500 scholarship has been given to a NWCS D high school student.
 - Sept 22: Wine tasting and silent auction. Location to be determined.
 - Storybook Trail: FOL applied for a grant from the ADK Foundation for picnic tables and a kiosk for a little free lending library.

7. **Old Business**
 - A. **Publicity Committee:** Greg reported that the college program at the high school was very successful. He suggests doing it again next year.

- B. **Financial Report:** Noelle reported that \$42.67 was spent on the new vacuum.
- C. **Facility Report:** Noelle reported that the library will receive a \$20,000 grant from the government in Oct. A committee (Alma, Vanessa, Greg, and Mary-chair) was formed to decide how best to spend it. The committee will come up with two plans (one that includes only the grant money, and another that uses additional funds) and will prepare a report by Oct. to present to the BOT.
- D. **Amending Trustee Terms:** Alma reported that we're still waiting for approval from the Board of Regents. She explained how these changes would affect the terms of each current Trustee.
- E. **Appointing a Replacement V.P.** Since Linda Hales won't be returning for a second term, the BOT is in need of a Vice President. Hali moved to appoint Mary as V.P. until the Dec. elections. Greg seconded. Passed unanimously.

8. New Business

A. **Alma's Annual Review:** Scheduled for today.

B. **Executive Session:** 8:48-9:17 a.m.

9. **Next meeting:** August 21, 2024

10. **Adjournment:** Vanessa moved to adjourn at 9:18 a.m. Mary seconded. Passed unanimously.

Respectfully Submitted,
Hali Holmes
Secretary, Library Board of Trustees