

Town of Chester Library Board of Trustees
Meeting Minutes
March 20, 2024

- 1. Call to Order:** Noelle McCrum called the meeting to order at 8:07 a.m.
Present: Noelle McCrum, Linda Hales (virtually), Mary Stein, Greg Gross, Hali Holmes; Library Directory: Alma Alvarez; Public: Lisa Lender. **Not present:** Vanessa Hutton, Ryan Hutton; Friends of the Library: Linda Taverni; Town Board Rep: Jenna Marie Cooper. Noelle welcomed Lisa.
- 2. Approval of Minutes for February 22, 2024:** Greg moved to approve the minutes with one amendment. Mary seconded. Passed unanimously.
- 3. Public Comment:** None
- 4. Director's Report:** Alma presented. See attached.
- 5. Town Board Report:** None. Linda H. will reach out to Jenna to invite her to Trustee meetings.
- 6. Friends of the Library Report:** None
- 7. Old Business**
 - A. Development Committee:** Planning meeting with the high school librarian and students will take place on April 16. Greg will check with the FOL about supplying pizza money for the program.
 - B. Publicity Committee:** No report.
 - C. Financial Report:** An additional \$100 donation was received. Fundraiser total: \$3,080. Goal of \$3,000 was surpassed.
 - D. Facility Report:** The Waterhog Mat was installed. Total cost: \$133.70.
 - E. Committee Assignments:** Discussion tabled until May meeting.
- 8. New Business**
 - A. Amending Library Committees:** There was discussion about revising the Development Committee, as some of the responsibilities belong to the library director. Alma shared details. Linda H. suggested that all

- trustees review the handbook regarding these responsibilities. Mary shared that she attended a meeting regarding changes to the handbook.
- B. Amending Trustee Terms:** Noelle moved that we amend the Charter of Trustee Terms from five years to three years. Mary seconded. Passed unanimously. Alma will submit, along with the \$60 fee.
 - C. Alma's Annual Review:** May 20, 2024

9. Next Meeting: April 17, 2024

10. Adjournment: 9:06 a.m. Greg moved to adjourn. Mary seconded. Passed unanimously.

Respectfully Submitted,
Hali Holmes
Secretary, Library Board of Trustees