

**Town of Chester Library Board of Trustees**  
**Meeting Minutes**  
**May 15, 2024**

1. **Call to Order:** Noelle McCrum called the meeting to order at 8:34 a.m.  
**Present:** Noelle McCrum, Mary Stein, Greg Gross, Vanessa Hutton, Hali Holmes; Library Directory: Alma Alvarez; Town Board Rep: Jenna Marie Cooper; Friends of the Library: Linda Taverni. **Not present:** Ryan Hutton and Linda Hales (resigning). Noelle welcomed Lisa Lender, whom the BOT voted to accept as a new trustee prior to the meeting.
  
2. **Approval of Minutes for April 17, 2024:** Mary moved to approve the minutes. Greg seconded. Passed unanimously.
  
3. **Public Comment:** None
  
4. **Director's Report:** Alma presented. See attached. Vanessa moved to accept the Director's Report. Mary seconded. Passed unanimously.
  
5. **Town Board Report:** Jenna shared information from the town board meeting. She suggested that Alma might want to work with the school PTO's new president to get parents involved with the library for possible programs, such as the arts, during holiday and summer breaks. Jenna will promote the library's summer programs wherever she can.
  
6. **Friends of the Library Report:** Linda T. reported:
  - FOL is looking for volunteers for the Farmer's Market.
  - Book sale will be July 12-13.
  - Raffle drawing for the quilt will be June 14.
  - \$500 scholarship will go to a N. Warren student. Greg offered to promote at "How to Survive the First Year of College" program.
  - Sept 18: Wine tasting and silent auction. Location to be determined.
  - Storybook Trail: 45 people used this winter. Spring book is out. FOL will check with Parks Dept. about removal of branch piles. FOL will apply for a grant from the ADK Foundation for picnic tables and a kiosk for a little library.

## **7. Old Business**

- A. Development Committee:** After discussion, Greg moved to dissolve the Development Committee. Mary seconded. Passed unanimously.
- B. Publicity Committee:** Discussion about road signs and posters. Jenna offered to reach out to the DOT regarding placement of signs to help promote the library.
- C. Financial Report:** Decision to roll over CD that comes due in September will be made in August based on rates. After discussion about getting another CD, Greg motioned to leave money in investment account and to not get another CD. Mary seconded. Passed unanimously. Alma reported that notice was given about the possibility of our library receiving funds from an appropriations proposal submitted by Assemblyman Matt Simpson.
- D. Facility Report:** Noelle moved to spend no more than \$75 for a rechargeable vacuum and filters. Hali seconded. Passed unanimously.
- E. Committee Assignments:** Tabled until next month
- F. Amending Trustee Terms:** Paperwork has been sent to the state. Waiting for approval.

## **8. New Business**

- A. Alma's Annual Review:** Scheduled for May 20, 2024.
- B. Trustees' Evaluation:** Trustees need to do self-evaluations.

## **9. Next meeting:** June 26, 2024

- 10. Adjournment:** Mary moved to adjourn at 9:47 a.m. Noelle seconded. Passed unanimously.

Respectfully Submitted,  
Hali Holmes  
Secretary, Library Board of Trustees