

**Town of Chester Library Board of Trustee Agenda**  
**November 20, 2024**  
**Town of Chester Library**

- 1. Call to Order**
- 2. Approval of Minutes for September 18, 2024**
- 3. Public Comment**
- 4. Director's Report**
- 5. Friends of the Library Report**
- 6. Town Board Report**
  
- 7. Old Business**
  - A. Publicity**
  - B. Financial Report** - Fundraising Letter
  - C. Facility Report** – Update on Circulation Desk & Office Remodel
  - D. Policy** – 1. FOIL Policy & Procedures
  
  - E. Recap of Trustee Training – October 10, 21024**
  
- 8. New Business**
  - A. Review of past accomplishments of the Trustee Board (2000 – 2024)**
  - B. Update: By-Laws of the Chester Library (Articles 1 to 11)**  
Endowment Fund Policy
  - C. Election for Library Board Officers for 2025**
  - D. Holiday Party?**
  
- 9. Next Meeting – January 15, 2025**
  
- 10. Adjournment**

**Mission:** The Town of Chester Public Library will assemble, provide and preserve multi-media materials, technologies and programs that meet the day-to-day educational, informational, cultural, professional, recreational and social interests and needs of the community, in compliance with local, state and federal laws.

**Vision:** The Town of Chester Public Library will serve as a hub in the community, enriching the lives of all of the Town of Chester's citizens.