

Town of Chester Board Library of Trustees

Meeting Minutes

November 20, 2024

1. **Call to Order:** Noelle called the meeting to order at 11:33. Present: Noelle McCrum, Mary Stein, Hali Holmes, Greg Gross, Maggie Carpenter; Library Director : Alma Alvarez.  
Absent: Ryan Hutton, Vanessa Hutton; Friends of the Library: Linda Taverni; Town Board: Jenna Marie Cooper.
2. **Approval of the Minutes for October 16, 2024:** Mary moved to Approve; Noelle seconded. Passed unanimously.
3. **Public Comment:** None.
4. **Director's Report:** See attached.
5. **Friends of the Library Report:** None.
6. **Town Board Report:** None.
7. **Old Business**
  - A. **Publicity Report:** None.
  - B. **Financial Report:** See attached.
  - C. **Facility Report:** Mary reported that we have received three quotes, with one additional to come. Mary will ask the fourth contractor to contact us asap. The Board agreed to call an Emergency Meeting to choose the bid.
  - D. **Policy Report:** We are awaiting delivery of sample FOIL policies for our consideration.
  - E. **Recap of Trustee Training:** Hali delivered a recap and added stats on SALS services.
8. **New Business**

**A. Review of Past Accomplishments of the Board (2000- 2024):** To be discussed at next meeting.

**B. Update: Bylaws (Articles 1-11):** Greg moved, Hali seconded to add to the Endowment Fund Policy, Section: Record Keeping that “The Director will handle the mailing list.”  
Passed unanimously.

**C. Election of 2025 Officers:**

After unanimous voting: Mary will serve as President; Greg as Vice President; Hali as Secretary; Maggie as Finance Officer.

**D. Holiday Party:** December 11, 2024, at Noelle’s home.

**9. Next Meeting:** January 15, 2025.

**10. Adjournment** at 12:22.

Respectfully submitted, Greg Gross, standing in for Secretary Hali.