

**DRAFT**  
**Town of Chester Library Board of Trustees**  
**Meeting Minutes**  
**January 15, 2025**

- 1. Call to Order:** Mary called the meeting to order at 8:05 AM. Present: Mary Stein, Noelle McCrum, Greg Gross, Maggie Carpenter, Ryan Hutton, Hali Holmes; Library Director: Alma Alvarez; Town Board Rep: Jenna Marie Cooper. Absent: Vanessa Hutton; Friends of the Library: Linda Taverni.
- 2. Approval of Minutes for November 20, 2024:** Noelle moved to approve the minutes. Greg seconded. Passed unanimously.
- 3. Public Comment:** None
- 4. Director's Report:** See attached. In addition, library received \$300 more from annual fundraiser. Greg moved to approve. Mary seconded. Passed unanimously.
- 5. Friends of the Library Report:** None. Greg shared that he attended the FOL meeting.
- 6. Town Board Report:** Jenna reported that the raise was approved for library employees.
- 7. Old Business**
  - A. Publicity:** None
  - B. Financial Report:** Noelle moved that when the CD matures, the original \$25,000 gets sent back to the ADK Foundation and the interest gets put into the checking account. Maggie seconded. Passed unanimously.
  - C. Facility Report:** Mary reported that the work will be completed by April 15.
- 8. New Business**
  - A. Approval of 2024 Annual Report:** Noelle moved to accept the annual report as written and send to SALS. Maggie seconded. Passed unanimously.

- B. Past accomplishments of the BOT (2000-2024):** Noelle led the discussion and others shared.
- C. Time to review / revise Long Term Plan:** Trustees will look over and bring suggestions to the next meeting.
- D. Board Self Evaluation:** Mary will send two options for discussion at next meeting.
- E. Calendar Review:** Trustees should inform BOT of any meetings they're unable to attend in order to ensure a quorum at each meeting.
- F. Library Website:** Greg moved that we give a \$50 gift certificate from the Ice Cream Parlor to Bob Walp for his continued volunteer maintenance of the library website. Noelle seconded. Passed unanimously.

**9. Next Meeting:** February 19, 2025

**10. Adjournment:** Noelle moved to adjourn at 9:25 AM. Greg seconded. Passed unanimously.

Respectfully submitted,  
Hali Holmes  
Secretary, Library Board of Trustees