DRAFT

Town of Chester Library Board of Trustees
Meeting Minutes
October 21, 2026

1. **Call to Order:** Mary Stein called the meeting to order at 8:05 a.m. Present: Mary Stein, Greg Gross, Maggie Carpenter, Ryan Hutton, Noelle McCrum, Hali Holmes; Library Director: Alma Alvarez; Not Present: Vanessa Hutton; Friends of the Library: Linda Taverni; Town Rep: Jenna Marie Cooper. Mary introduced Carol Stegan, who sat in on the meeting.

2. **Approval of August 2026 Minutes:** Maggie moved to approve. Noelle seconded. Passed unanimously.

3. **Public Comment:** None

4. **Director's Report:** Alma presented. (See attached.)

5. **Friends of the Library Report:** Linda reported via email that the book sale and wine tasting events were both very successful. Greg continues to attend the FOL meetings.

6. **Town Board Report:** None

7. **Financial Report:** No report this month.

8. **Old Business: Update on Renovation**
    a. **Distribution from Adirondack Community Fund:** Mary reported that the request from the ACF was received and deposited into the Capital Account.
    b. **SALS Grant Evaluation:** Noelle explained the process. Our grant was approved by SALS, but the application still needs to go through two state committees for final approval.
    c. **Updates on Renovation:** Mary had a discussion with Paul Mays. She requested a synopsis of the public comments, which he will provide.
    d. **Update on Fundraising:** Letters went out October 14.

9. **New Business:**
    a. **Wendy's Hours:** Alma requested that Wendy's hours be increased to provide for the weeks that she works additional hours due to night programs. Noelle moved to change next year's budget to increase Wendy's hours from 20 to 23 hours / week. Greg seconded. Passed unanimously.
    b. **Alma's Evaluation:** Maggie, Greg, and Mary are this year's committee members. They will meet with Alma on Monday, Oct. 26 at 11:00 AM.
    c. **Recent Grant from ACF:** The Library received a grant of $250 from the ACF.

d. **Direct Access Email from SALS:** Noelle moved to accept SALS Direct Access Policy. Maggie seconded. Passed unanimously.

10. **Executive Session**: 8:50-9:06 AM. Discussion of Alma's evaluation.

11. **Next Meeting:** November 18, 2026 @ 8:00 a.m.

12. **Adjournment:** Greg moved to adjourn at 9:07 AM. Mary seconded. All approved.

Respectfully submitted,

Hali Holmes, Secretary